

8. References

Please give the names of two referees, one of whom should be your current employer or last employer, college lecturer or teacher, the other should have knowledge of your recent work, training or education covering the past three years.

How much notice do you need to give your present employer? _____

Name: _____ Name: _____

Organisation: _____ Organisation: _____

Address: _____ Address: _____

Postcode: _____ Postcode: _____

Telephone No: _____ Telephone No: _____

Fax/Email: _____ Fax/Email: _____

Position Held: _____ Position Held: _____

Contact before job offer? Yes No Contact before job offer? Yes No

9. Declaration

Do you have any criminal convictions? Yes No

The information will be confirmed by the Criminal Records Bureau and we will contact you for further details if relevant.

Are you currently the subject of any investigation or proceedings by any body having regulatory functions in relation to health/social care professionals in this country or abroad.? Yes No

Have you ever been disqualified from the practice of a profession or required to practice it subject to specific limitation following a fitness to practice investigation by a regulatory body, in the UK or another country. Yes No

If you have answered yes to any of these questions, please give details on a separate sheet.

I declare that the information given on this form is true and accurate to the best of my knowledge. Any false statements may be sufficient cause for rejection or if employed dismissal.

Signature: _____ Date: _____

This post is exempt from the provision of Section 4 (2) of the Rehabilitation of Offenders Act and therefore your entitlement to withhold information on spent convictions does not apply. Any information given will be completely confidential.

Glen Care Group Application for Employment

Please complete this application form using black ink as the details may be photocopied.

Post applied for: _____ Location _____ (Full/Part time)

Please return to: _____

Closing date: _____

Where did you see the advert? _____ Ref: _____

1. Personal Details

Title Mr/Mrs/Miss/Ms/Dr First Name(s): _____ Surname: _____

Address: _____

_____ Postcode: _____

Home Tel: _____ Mobile Tel: _____

Email: _____ Work Tel: _____

Please indicate if we can contact you on your work telephone number. Yes No

2. About yourself

Do you own a current driving licence? Yes No

Do you own a car? Yes No

Do you require a work permit to work in the UK? Yes No

If 'Yes' - Permit Number _____ Expiry Date: _____

Proof of above will be required if called for interview

Do you require a visa to work in the UK? Yes No

If yes, please provide details on type of VISA _____ Expiry Date: _____

Do you require sponsorship to remain in the UK? Yes No

Do you consider yourself disabled? Yes No

If 'Yes' are you registered disabled under DDA? Yes No

If 'Yes' - Registration Number _____

This will enable the company to make reasonable adjustments if necessary at interview stage

3. Education - (Most recent first)

School/College/University name and address	Dates – From/To	Qualifications Gained	Grade/Result

4. Membership of Professional Bodies

Professional Qualifications	Date of Qualification Date of Entry	Membership/Registration No. (if applicable) eg NMC Pin No.

5. Other Relevant Training

Course	Date

6. Employment History - (Most recent first)

Employer's Name and address	Date from	Date to	Position held	Reason for leaving and final salary

7. Personal Statement

Please say why you consider that you are suitable for the post. Relate your statement to the qualifications, knowledge, experience and skills required in the Person Specification and give examples. Continue on another sheet if necessary